Digital Service Providers Australia New Zealand

Consistent Data Mapping Focus Group - Meeting 4, 31 March 2022



Today's Agenda

- 1. Acknowledgement of Country
- 2. Introduction (5 mins)
- 3. Review of the sample invoices / issues (45 mins)
- 4. Backlog of topics for discussion
- 5. Meeting close (5 mins)



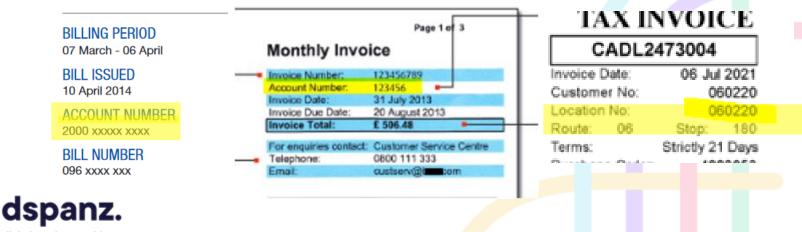
Consistent Data Mapping Issues

- Issue 1. Base Quantity is greater that invoiced Quantity
- Issue 2. Incorrect approach to GST
- Issue 3. Attachment File Name
- Issue 4. Various data elements:
 - O Issue 4.1. Organisational specific customer identifiers
 - O Issue 4.2. Non-Financial Delivery Information
 - O Issue 4.3. Freight/delivery charges
 - O Issue 4.4. Calculated Quantities
 - O Issue 4.5. Asset/equipment identifiers
 - O Issue 4.6. Additional data supporting payment of this invoice (e.g. Timesheets, usage)
 - O Issue 4.7. Additional data influencing customer purchasing decisions (e.g. trend data)
- GST only invoices (Adjustment note)



Issue 4.1. – Organisational specific customer identifiers

Customer Account:	Customer PO:	Invoice Date:	Payment Terms:	Page:
		01.11.2021	Net 30 Days	1 of 1
BD Sales Document: 500 Drop Ship Reference: Contact: Name				
BD Delivery: 602	Mode of shipm	Mode of shipment: Truck FTL		CREEK NSW 2178
Carrier Reference :	Carrier:	PTY LTD		DP PER BD ERMS & ONDITIONS



Issue 4.1 – Use cases and data requirements

- Use case
 - 1. A client (buyer) has multiple accounts with the supplier, e.g. for multiple business units/cost centres
 - 2. A client (buyer) has multiple service sites with the supplier, e.g. for different office locations / construction sites
 - 3. A client (buyer) purchases different types of products / services
- Information usage
 - 1. Buyer to identify the business owner of the account for approval;
 - 2. Buyer to match the invoice against the contract for this account;
 - 3. Buyer to book the amount in the right cost centre
 - 4. Buyer to account the invoice in the right chart of accounts
 - 5. Seller to reconcile payment using the client number *Seller may include client number as a customer reference number in the invoice payment section, and require the buyer use as reference when making payments.*



Issue 4.1. – Organisational specific customer identifiers

Assumption: most sellers do not know how buyers use the information

For client numbers, account numbers, membership numbers, trading number etc.:

```
<!--Option 2-->
<cbc:BuyerReference>123abc</cbc:BuyerReference>
```

<!--Option 3--> <!--Seller may require the identifier for payment reconciliation-->

<cac:PaymentMeans>
 <cbc:PaymentMeansCode name="Credit
transfer">30</cbc:PaymentMeansCode>
 <cbc:PaymentID>123abc</cbc:PaymentID>
 <cac:PayeeFinancialAccount>
 <!-codes omitted for clarity->
 </cac:PayeeFinancialAccount>
 </cac:PayeeFinancialAccount>
 </cac:PaymentMeans>

For location IDs, e.g. for a construction site, office/service location, where the goods /services have been delivered to and the address is different from the billing address

<cac:DeliveryLocation>
 <cbc:ID>Location123</cbc:ID><!--scheme ID can be
provided if applicable-->
</cac:DeliveryLocation>



Issue 4.2. – Non-Financial Delivery Information (Completed)

CONDITIONS

Customer Account:	Customer PO:	Invoice Date:	Paymen	t Terms:	Page:
		01.11.2021	Net 30) Days	1 of 1
BD Sales Document: 500	Drop Ship Reference:			Contact: Nam	e
BD Delivery: 602	Mode of shipment: Truck	FTL		Shipped From:	CREEK SW 2178
Carrier Reference :	Carrier:	PTY LTD		Freight Terms: DD TE	P PER BD RMS &

<cbc:ID>1234567890</cbc:ID> <!-Invoice number-> <cbc:IssueDate>2021-11-01</cbc:IssueDate> <cbc:DueDate>2021-12-01</cbc:DueDate> <cbc:InvoiceTypeCode>380</cbc:InvoiceTypeCode> <!-Delivery and tracking information are included in the free text field-> <cbc:Note>Carrier: ABC Pty Ltd; Mode: Truck FTL; Freight Terms: DDP PER BD Terms and Conditions; Shipped from: ABC Creek NSW 2178; Contact: John Smith</cbc:Note>



Issue 4.3. – Freight/delivery charges (Completed)

Invoice level freight	Comment: Code Rate GST Sale Amount. \$197.50 GST 10% \$22.25 \$22.50 Freight: \$25.00 GST \$22.25 GST 10% \$22.25 \$22.50 Total Amount.: \$24.4.75 Paid Today: \$0.00 \$0.00 \$0.00 \$24.75	-Freight as invoice level charge- <cac:allowancecharge> <cbc:chargeindicator>true</cbc:chargeindicator> <cbc:allowancechargereasoncode>FC</cbc:allowancechargereasoncode> <cbc:taxcategory> <cbc:id><</cbc:id> <cbc:id>10/<cbc:percent> <cac:taxscheme> <cbc:id>SCY/cbc:ID> </cbc:id></cac:taxscheme> </cbc:percent></cbc:id></cbc:taxcategory></cac:allowancecharge>
Invoice level freight as an invoice line	CODE DESCRIPTION UMAT AMOUNT 210556 Item tame X 5 LITRE 2.00 41.27 82.53 980003 FREIGHT CHARGE - MEDICAL 1.00 32.00 32.00	-Freight as an invoice line- <cac:invoiceline> <cbc:id></cbc:id> <cbc:invoicedquantity unitcode="EA">1</cbc:invoicedquantity> <cbc:invoicedquantity unitcode="EA">1</cbc:invoicedquantity> <cbc:invoicedquantity unitcode="EA">1</cbc:invoicedquantity> <cbc:invoicedquantity unitcode="EA">1</cbc:invoicedquantity> <cbc:invoicedquantity unitcode="EA">1</cbc:invoicedquantity> <cbc:invoicedquantity unitcode="EA">1</cbc:invoicedquantity> <cbc:invoicedquantity unitcode="EA">1</cbc:invoicedquantity> <cbc:invoicedquantity unitcode="EA">1</cbc:invoicedquantity> <cbc:invoicecode <cbc:id>S</cbc:id> <cbc:id>S</cbc:id> <cbc:id>S</cbc:id> <cbc:id>S</cbc:id> <cbc:id>Code:ID> </cbc:id></cbc:invoicecode </cac:invoiceline>
Freight for an line item	GIN CUSIOMER PRODUCT SHIPPED SOLD PROCES NONTAX 20 1000028 V-2 Reagents 10.000 EA 708.72 7,987.20 T 20 1000028 EAch Namber: Each County of the Sol Joby Sol Joby T 10.000 EA 708.72 T HANDING CHARGE ANZ GST GST 10.000 06.35 0.055.96 T T 0000000 GST 10.000 0.055.96 0.081.12 T 0.000 0.055.96 T	-Freight for an invoice line- <cac:invoiceline> <cbc:id>1</cbc:id> <!---codes omitted for clarity---> <cac:allowancecharge> <cbc:chargeindicator>true</cbc:chargeindicator> <cbc:allowancechargereasoncode>FC</cbc:allowancechargereasoncode> <cbc:amount currencyid="AUD">68.36</cbc:amount> </cac:allowancecharge></cac:invoiceline>

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Issue 4.3.1 – Discounts (Completed)

Similarly, discounts (e.g. of \$50) can be applied for the entire invoice, or only for an invoice line. Mapping of discount information is similar to (freight) charges. Note: item prices may also have discount. This is used to calculate the net item price only.	Discount only for an invoice line <cac:invoiceline> </cac:invoiceline>
Discount at invoice level <cac:allowancecharge> <cbc:chargeindicator>false</cbc:chargeindicator> <cbc:allowancechargereasoncode>95</cbc:allowancechargereasoncode> <cbc:allowancechargereason>Discount</cbc:allowancechargereason> <cbc:taxcategory> <cbc:id>S</cbc:id> <cbc:id>S <cac:taxscheme> <cbc:id>GST</cbc:id> </cac:taxscheme> </cbc:id></cbc:taxcategory></cac:allowancecharge>	Discount at invoice level as an invoice line <ac:invoiceline> <cbc:id>1</cbc:id> <cbc:invoicedquantity unitcode="EA">1</cbc:invoicedquantity> <cbc:lineextensionamount currencyid="AUD">50.00</cbc:lineextensionamount> <cac:item> <cac:item> <cac:classifiedtaxcategory> <cbc:d>S10 <cac:taxscheme> </cac:taxscheme> </cbc:d></cac:classifiedtaxcategory> </cac:item> <cac:frice> <cbc:priceamount currencyid="AUD">50.00</cbc:priceamount></cac:frice></cac:item></ac:invoiceline>

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Issue 4.4 – Calculated Quantity

Open	Close	Meter Mi	inimum	Rate	Ex GST
	Contact: Phone:	JESS GILL 04 33448827			
	Location:	CONSUMER & BUSI	NESS SERVICI	ES GROUND	
		FLOOR, 91-97 GREN	FELL STREET	ADELAIDE SA	
193167	193802	635	-	\$0.00592	3.75
34835	35024	189	-	\$0.05922	11.19

<!--Option1: use Item Description field--> <cac:InvoiceLine>

- <cbc:ID>1</cbc:ID>
- <cbc:InvoicedQuantity
- unitCode="EA">635</cbc:InvoicedQuantity>
- <cbc:InvoicedQuantity
- unitCode="EA">635</cbc:InvoicedQuantity>
- <cbc:LineExtensionAmount</pre>
- currencyID="AUD">3.75</cbc:LineExtensionAmount>
 <cac:Item>

<cbc:Description>Open reading: 93167; Close
reading:103802</cbc:Description>
<!-codes omitted for clarity->
</cac:Item>

<cac:Price>
 <cbc:PriceAmount
currencyID="AUD">0.00592</cbc:PriceAmount>
</cac:Price>

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digital service providers australia new zealand **Scenario:** In some cases, invoiced quantity is determined by calculation based on multiple parameters, e.g. open and close meter reading; number of hired items x duration.

Questions for discussion (consider both SME & LRG impacts):

- Do C4 require detailed calculation of quantity?
- What options are available for C1 software solutions? What is the alternative option if C1's solution cannot support the data?
- Can C4 software solutions receive /displaythese fields?

Option 2: use AdditionalItemProperty
<cac:invoiceline></cac:invoiceline>
<cbc:id>1</cbc:id>
<cbc:invoicedquantity unitcode="EA">635</cbc:invoicedquantity>
codes omitted for clarity
<cac:item></cac:item>
<cbc:name>Discount</cbc:name>
codes omitted for clarity
<cac:additionalitemproperty></cac:additionalitemproperty>
<cbc:name>Open reading</cbc:name>
<cbc:value>193167</cbc:value>
<cac:additionalitemproperty></cac:additionalitemproperty>
<cbc:name>Close reading</cbc:name>
<cbc:value>193802</cbc:value>
codes omitted for clarity

Issue 4.5 – Asset/equipment identifiers

Meter Transaction Reference Contract :	Period T890 283200	999	
Serial / Model :	X685P801197 / SP	C440DN	
B&W TOTAL COLOUR TOTAL	July 2021 July 2021	Quantity UoM	
10 Item number 12345678 Item name Replacemen EAN: 123456789012	t XDR WMTS	1 PCE	Net amount GST (10%) Amount incl. GST

Scenario 1: Invoiced object identifier

- An invoice may contain <u>multiple items for the same equipment</u>, e.g. the invoiced items are black/white toners and colour toners for a printer
- The printer's serial number and model number are shown on the invoice.

Scenario 2: Item identifiers for an invoice line

- Goods (sometimes services) maybe assigned with specific identification/classification numbers.
- This could be assigned by a seller or by a buyers, or use a commercial/common scheme (e.g. GTIN or EAN number).

Questions for discussion

- Do SMEs need to provide this level of detail to a large buyer?
- What options are available for C1 software solutions? What is the alternative option if C1's solution cannot support the data?
- Can C4 software solutions receive /display these fields?

Issue 4.5 – Asset/equipment identifiers

Scenario 1 -	- invoice level ob	oject identifier	Comments
Option 1	Invoice Object Identifier	<pre><cac:additionaldocumentreference> <cbc:id>X685P801197</cbc:id> <cbc:documenttypecode>130</cbc:documenttypecode></cac:additionaldocumentreference></pre>	Peppol has a specific solution to use "130" as Document Type Code, which indicates that th ID is to reference the invoiced "object".
Option 2	Free text field	<cbc:note>Serial number is X685P801197</cbc:note>	Alternatively, seller maychoose to include the in the free text field, which highly likely requir manual effort if C4 requires the information.
Scenario 2 -	- line level itemi	dentifier	
Option 1	Item identification	<pre><cac:buyersitemidentification> Same for</cac:buyersitemidentification></pre>	Peppol supports specifying seller-assigned, or buyer-assigned item identifiers (cac:SellersItemIdentifiation and cac:BuyersItemIdentification) Peppol also supports using a commercial standard for item identification (cac:StandardItemIdentification, where schemeID must be included. 0160=GTIN)
Option 2	Item Name or Description	<pre><cac:item> <cbc:description>Serial number is X685P801197 <cbc:name>X685P801197</cbc:name></cbc:description></cac:item></pre>	
Option 3	Free text field	<cac:invoiceline> <cbc:id>1</cbc:id> <cbc:note>Serial number is X685P801197</cbc:note></cac:invoiceline>	
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Issue 4.6 – Usage details

Option 1

An invoice shows the charge for each service as an invoice line.

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3 SERVICE LEVEL SUMMARY

Line Rental / Network Access	100.00
Local Calls	308.98
Mobile Calls	390.02
National Calls	1098.26

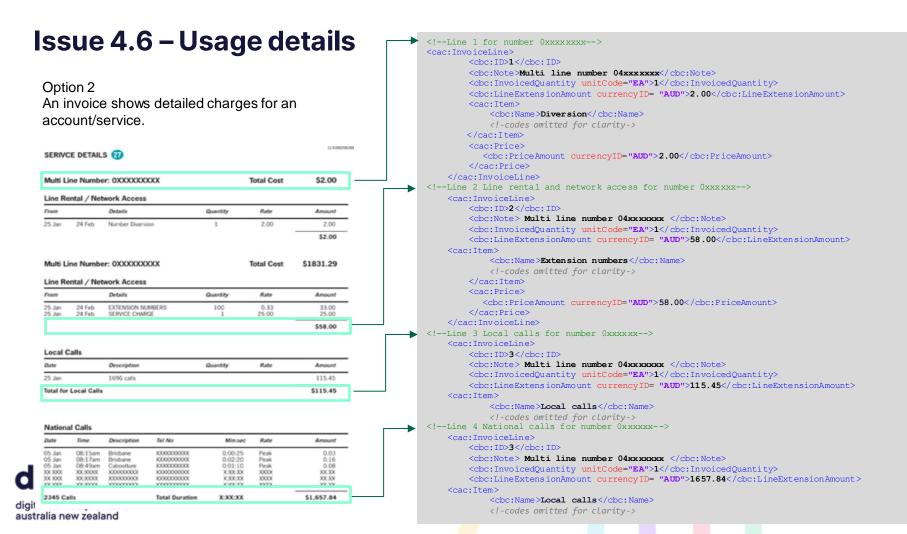
Scenario: Example of how utilities/telco invoice can be mapped and sent, with each service listed as a separate line item on the invoice.

Questions for discussion (consider both SME & LRG entities):

- What information should be transmitted as UBL, to support automation?
- Options to convey other information, such as data usage and account summary, e.g. as attachments?



Service Level Summary of charges for all services, by charge type>
-Line 1 for Line Rental and Network Access>
ac:InvoiceLine>
<cbc:id>1</cbc:id>
<cbc:note>Service Level Summary</cbc:note> Optional
<pre><cbc:invoicedquantity unitcode="EA">1</cbc:invoicedquantity></pre>
<pre><cbc:lineextensionamount currencyid="AUD">100.00</cbc:lineextensionamount></pre>
<pre><cac:item></cac:item></pre>
<pre><cbc:name>Line Rental/Network Access</cbc:name></pre>
<cac:classifiedtaxcategory></cac:classifiedtaxcategory>
<cbc:id></cbc:id>
<cbc:percent>10</cbc:percent>
<cac:taxscheme></cac:taxscheme>
<cbc:id>GST</cbc:id>
<cac:price></cac:price>
<pre><cbc:priceamount currencyid="AUD">100.00</cbc:priceamount></pre>
-Line 2 for Local calls>
<cac:invoiceline></cac:invoiceline>
<cbc:id>2</cbc:id>
<pre><cbc:note>Local Calls</cbc:note> <!--Optional--></pre>
<cbc:invoicedquantity unitcode="EA">1</cbc:invoicedquantity>
<pre><cbc:lineextensionamount currencyid="AUD">308.98</cbc:lineextensionamount></pre>
<pre><cac:item></cac:item></pre>
<cbc:name>Local calls</cbc:name>
<cac:classifiedtaxcategory></cac:classifiedtaxcategory>
<cbc:id>S</cbc:id>
<cbc:percent>10</cbc:percent>
<pre><cac:taxscheme></cac:taxscheme></pre>
<cbc:id>GST</cbc:id>
<cac:price></cac:price>
<pre><cbc:priceamount currencyid="AUD">308.98</cbc:priceamount></pre>



GST Only Invoices

A GST-only invoice may be sent when an invoice is incorrectly issued without GST, and an adjustment is required. This can be done by issuing a new invoice with two lines:

a. one line with a negative amount to offset/cancel the previous invoice amount (GST codes and net amount should match the previous invoice that needs to be corrected).

b. a second line with the original a mount plus 10% GST (Peppol tax category code S, standard).

*It must be clear that an invoice being sent as a 'correction' is to be treated as an amendment of a previous invoice. Details about this could be added at item name or elsewhere. This example includes a reference at the document level 'Note' field.

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Correction/adjustment note

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<cbc:InvoiceTypeCode>380</cbc:InvoiceTypeCode>
 <cbc:Note>Adjustment note to accompany previous invoice</cbc:Note>

Line 1 (negative amount, no GST)

-Line 1>	
c:InvoiceLine>	
<cbc:id>1</cbc:id>	
<pre><cbc:invoicedquantity unitcode="1I">-1</cbc:invoicedquantity></pre>	
<pre><cbc:lineextensionamount currencyid="AUD">-1177.20</cbc:lineextensionamount></pre>	
-codes omitted for clarity-	
<pre><cac:item></cac:item></pre>	
<cbc:description>Product</cbc:description>	
<cbc:name>Name of product</cbc:name>	
<cac:origincountry></cac:origincountry>	
<cbc:identificationcode>AU</cbc:identificationcode>	
<cac:classifiedtaxcategory></cac:classifiedtaxcategory>	
<cbc:id>E</cbc:id>	
<cbc:percent>0</cbc:percent>	
<cac:taxscheme></cac:taxscheme>	
<cbc:id>GST</cbc:id>	

Line 2 (includes standard GST)

line 2>
<cac:invoiceline></cac:invoiceline>
<cbc:id>2</cbc:id>
<cbc:invoicedquantity unitcode="11">1</cbc:invoicedquantity>
<pre><cbc:lineextensionamount currencyid="AUD">1177.20</cbc:lineextensionamount></pre>
-codes omitted for clarity-
<cac:item></cac:item>
<cbc:description>Product</cbc:description>
<cbc:name>Name of product</cbc:name>
<cac:origincountry></cac:origincountry>
<cbc:identificationcode>AU</cbc:identificationcode>
<cac:classifiedtaxcategory></cac:classifiedtaxcategory>
<cbc:id>S</cbc:id>
<cbc:percent>10</cbc:percent>
<cac:taxscheme></cac:taxscheme>
<cbc:id>GST</cbc:id>

Backlog / Future Topics for discussion

- Having a default value for PO or Buyer Reference field
- Unit of measure (UOM)
 - O What is the default value if the sending solution (C1) does not support UOM?
 - Scenarios where the UOM is different between a PO and invoice.
 e.g. PO orders one carton of 12 items (UOM="DZN"), and the invoice shows 12 items (UOM="EA")
- Calculation and rounding
- How to flag attachments, e.g. distinguishing between additional/supporting information (such as timesheets), and rendered PDF invoices.
- Party identifiers in a Peppol invoice



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