

## Attachments Focus Group - Problem Statement

There are varied levels of support of attachments for Peppol Invoice and Credit Note transactions. As such, there are circumstances where end-users will require a better understanding of the use of attachments within the Peppol network.

Guidance is required to promote consistent support for sending, receiving, and managing attachments (e.g., accessibility, storage etc.), which will strengthen data quality and richness, and maximise positive client experience.

Value can be added to the Peppol network through consideration and guidance for the following attachment issues:

- **Mapping**
  - Interpretation of mandatory UBL fields (i.e., best practice use of cac:AdditionalDocumentReference)
  - Identifying attachments, i.e. how to indicate a PDF version (same contents as UBL) vs additional/supporting information
- **Supported formats**
  - Understand the mime type/format of attachments, based on the code list
- **Access Point (AP)/Digital Service Provider (DSP) capability**
  - Send and/or receive
  - Supporting single/multiple formats
  - Supporting multiple attachments per invoice/credit note
  - Size limit per attachment/total size limit
  - Accessibility - how you users can access/view attachments
- **Filing:**
  - Download and storage by user, cloud storage
- **Virus scanning**
- **Use cases where attachments are required (e.g., utilities, labour hire, change management)**