



Australian Government  
Australian Taxation Office

# Single Touch Payroll Implementation

## Guidance for the ISV Community

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# 1. Single Touch Payroll (STP)

Single Touch Payroll is a government initiative that enables businesses and employers to report (through their business management software) staff salary and wages (including ordinary time earnings) and PAYG withholding amounts to the ATO at the same time they pay their employees.

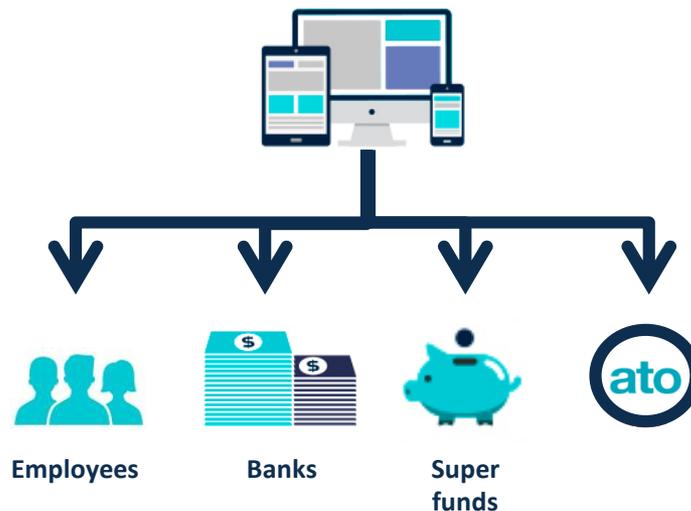
For employers with 20 or more employees, STP reporting will be mandatory from 1 July 2018. Businesses (with an STP solution) can choose to start STP reporting from 1 July 2017.

STP also includes an optional streamlined process for individuals commencing employment. An employer can allow their employees to complete forms such as TFN declaration and Superannuation Choice using pre-fill in ATO online services or through their business management software.

A pilot will be conducted in late 2016/early 2017 to demonstrate the benefits for smaller employers.

**“Single touch payroll has great potential, but it’s part of a bigger plan for Australian businesses which is still taking shape.”**

*Michael Croker,  
Institute of Chartered Accountants Australia  
BLOG 14 Jan 2015*



## 2. STP & Associated Reporting Transactions

Total Annual Volume for each Transaction type influences choice of ATO Gateway Patterns and ebMS Message Exchange Patterns (MEP).

Form Request	ATO Gateway Pattern	Annual Volumes
Tax File Number Declaration Actions: Submit, Validate, Identity Check	Single or Batch	440,000
Payroll Event (parent) Action: Submit	Batch only	600,000,000
Payroll Event (child)		
Employee Withholding	Single only	2,300,000
Employee Withholding Outcome (Acknowledgement)	Single or Batch	2,300,000
Super Contribution Transaction Report (still under high level design)	Batch only	200,000,000

Note: Gray transactions denote existing associated PAYG reporting

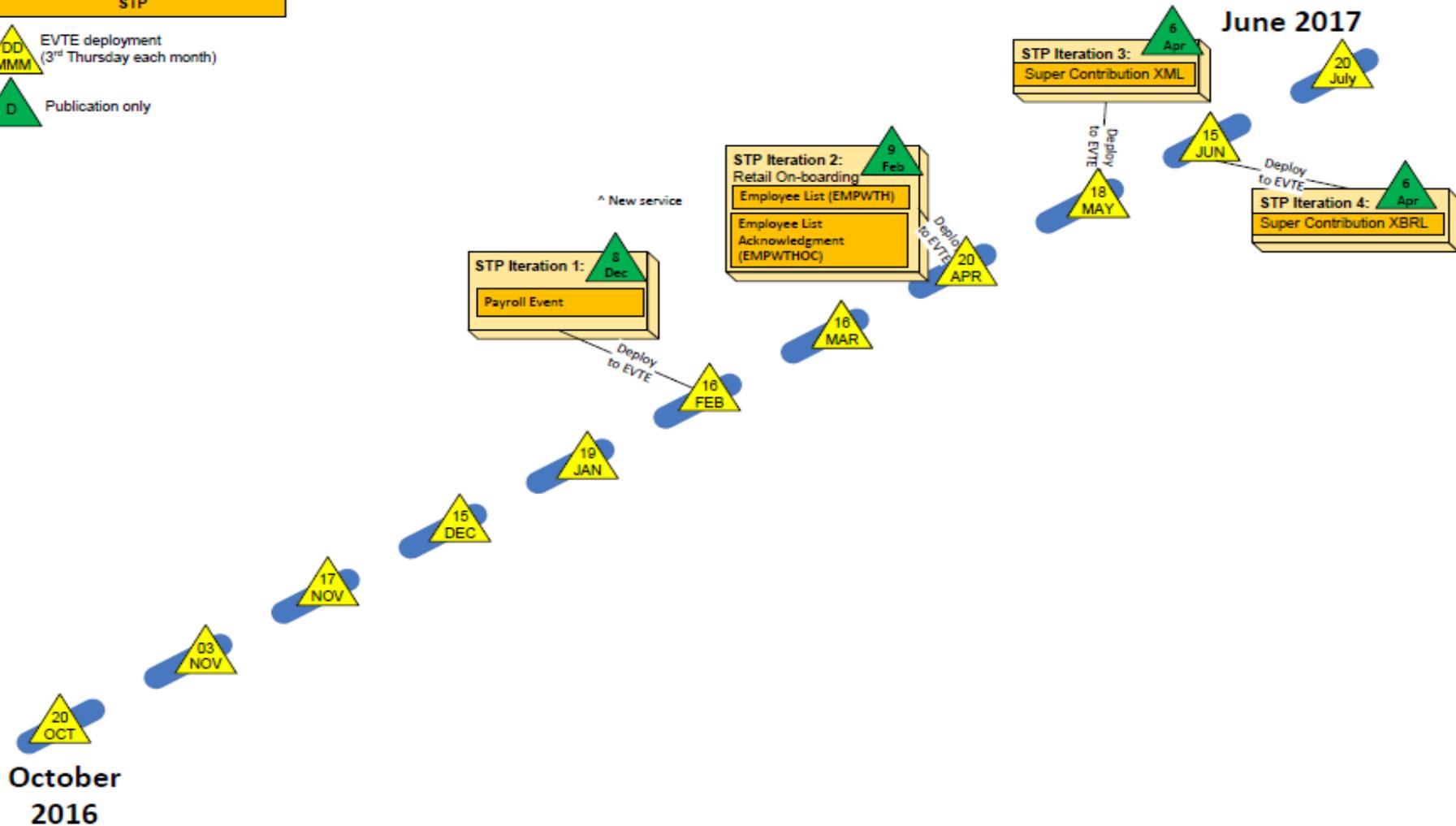
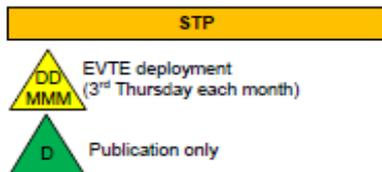
Developer transaction volumes are required during the STP transition period to ensure the ATO systems have sufficient capacity.

# 3. Message Specification Release Schedule

## Tax Time 2017 EVTE and Publication Schedule

<b>EXTERNAL</b> Service and Platform	<b>FINAL</b> 29 November 2016	<b>1.0</b> Version
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LEGEND



October  
2016

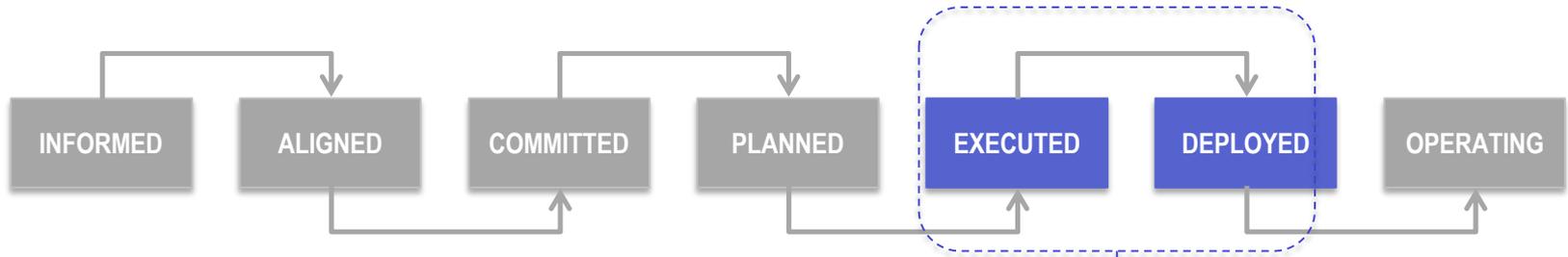
## 4. Software Developer On-Boarding

- Developer Registration required
  - through SIPO, SBR Service Desk or existing account manager
- Onboarding Team support services
  - Facilitate the integration of software developer partners systems to STP
  - Professional advocate for software developer partners within the ATO
  - Support, management and technical resolution of onboarding issues
  - Account management services to software developer partners
- Testing & production release support
  - Limitations of the EVTE
  - Production Verification Test
- Whitelisting and Certification
  - Assisting through the ATO Business process
  - Certifying the software and promoting via SBR Website

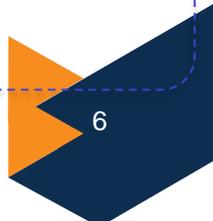
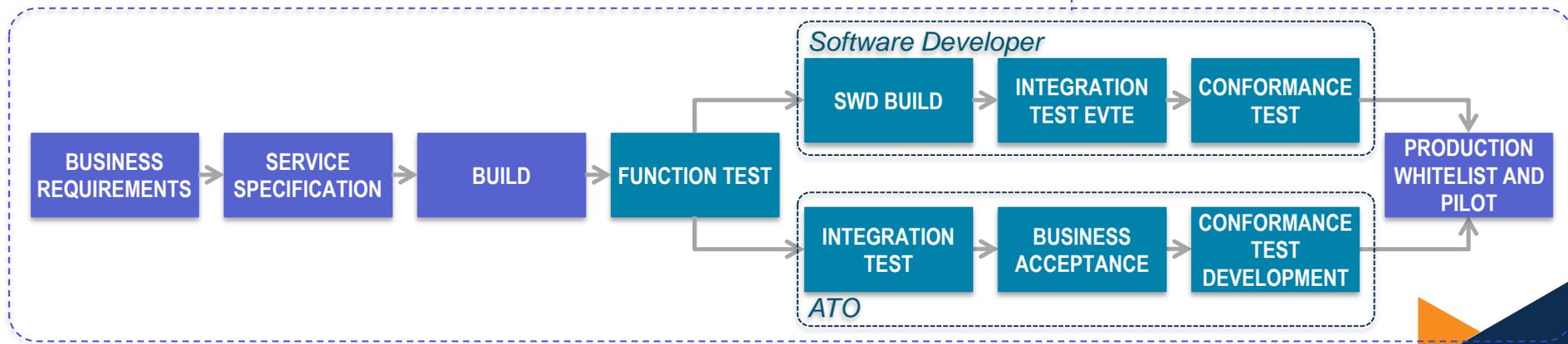
# 5. Systems Development Process

Readiness is continuously assessed throughout the software take-up and deployment cycle

Software Developer Take-up Cycle



Expansion of 'Executed' and 'Deployed' Steps

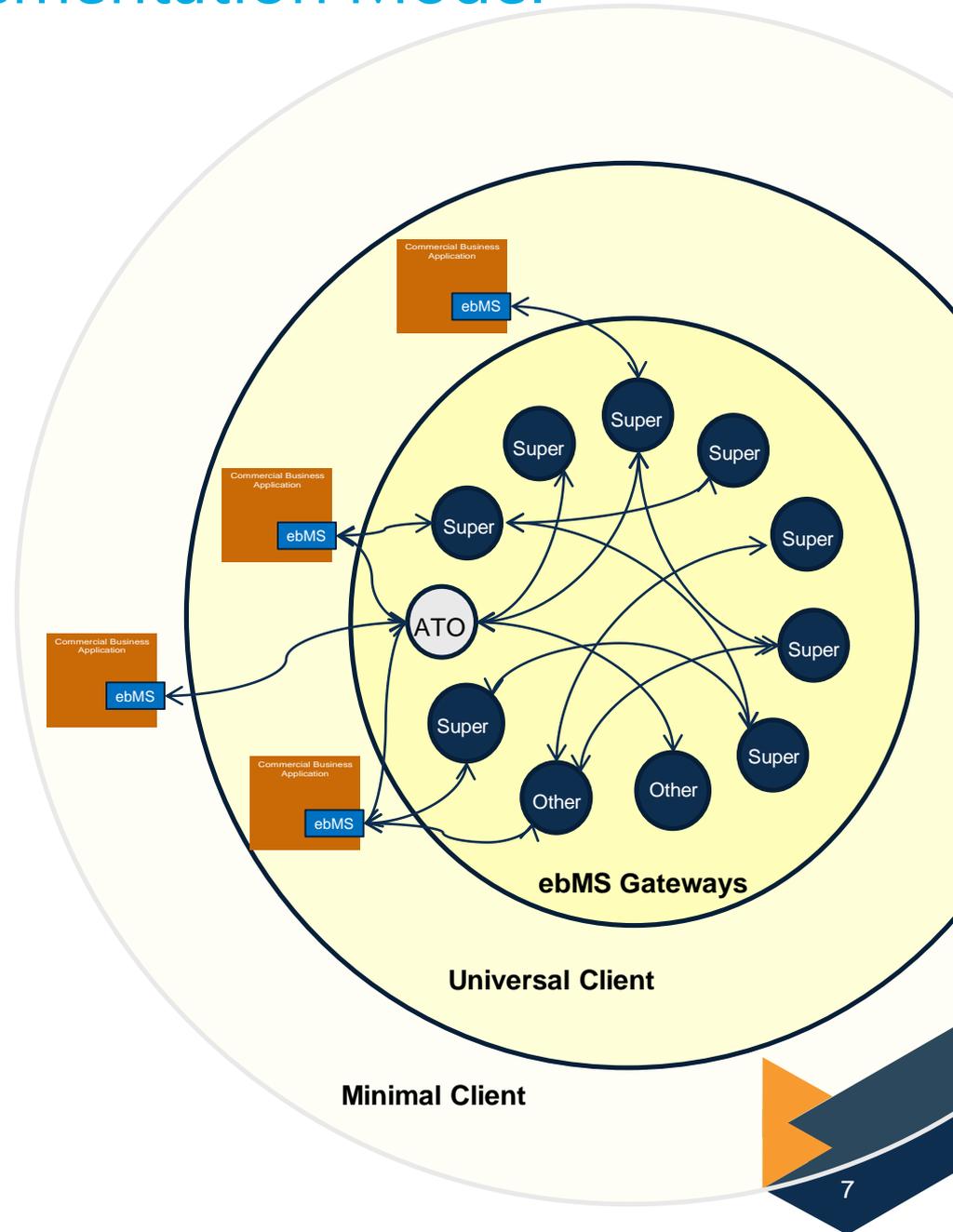


# 6. Choosing an SBR Implementation Model

All parties in the SBR program must choose an implementation feature set.

We have suggested three patterns in this presentation. To select a pattern:

1. Understand your business model and Transaction volumes.
2. Understand SBR, SuperStream and STP Specifications.
3. Determine what ebMS3 feature set and pattern is appropriate to your business.
4. Choose ebMS3 Implementation approach. Should I:
  - Buy
  - Build or
  - Partner?



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# Questions?

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